

JSA/TJNAF RECOMMENDATION TO HIRE

Position No.: _____ Position Title: _____ Supervisor Name: _____

EVALUATION SUMMARY (See Legend Below)

Candidate Names	1	2	3	4	5	6	7	8	9	10	TOTAL	**

* Summarize Interviewee Evaluations for each candidate by averaging the points given by all interviewers for each qualification rated.

** Average each candidate's total points and divide by 50.

RECOMMENDATION/APPROVAL

Offer should be made to _____ To begin employment _____
Date

Supervisor's Signature

Date

Associate Director's Signature

Date

LEGEND

- | | | | | |
|---------------|-----------------|-------------------------|------------------------------|-------------------|
| 1. Education | 3. Work History | 5. Technical Skills | 7. Interpersonal Skills | 9. Interest |
| 2. Experience | 4. Knowledge | 6. Communication Skills | 8. Other Nontechnical Skills | 10. Compatibility |